**King Mongkut’s University of Technology Thonburi**

Report of Work Performance for the Renewal of Employment Agreement

of KMUTT’s Operation Staff in Academic Fields – **Administration-Oriented Middle-Level Management**

**1. Basic Information**

 Name of Evaluatee:

 Educational Degree: Position:

 Affiliation:

 Start Date of working as KMUTT’s staff

**2. Summary Report of Work Performance**

 (1) Work performance summary starting from to

 (2) The academic evaluation form, qualification for work evaluation form and individual

 Qualification evaluation form used in the latest salary augmentation must be enclosed.

 Summary of previous evaluation must be completed in the following form:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Round | Fiscal year periodFrom…..to…. | Evaluation Report | Average score/Academic year | Percentage | Pass | Fail | Minimum Score |
| 1st  | Fiscal year1st evaluation( ) | **Academic fields**Group 1Group 2Group 3Group 4 |  |  |  |  |  |
| Grade: Total |  |  |  |  |  |
| Work Performance and Individual Qualification- Item 8-11- All items |  |  |  |  | 70%65% |
| 2nd  | Fiscal year2nd evaluation( ) | **Academic fields** Group 1Group 2Group 3Group 4 |  |  |  |  |  |
| Grade: Total |  |  |  |  |  |
| Work Performance and Individual Qualification- Item 8-11- All items |  |  |  |  | 70%65% |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Round | Fiscal year periodFrom…..to…. | Evaluation Report | Average score/Academic year | Percentage | Pass | Fail | Minimum Score |
| 3rd  | Fiscal year3rd evaluation( ) | **Academic fields** Group 1Group 2Group 3Group 4 |  |  |  |  |  |
| Grade: Total |  |  |  |  |  |
| Work Performance and Individual Qualification- Item 8-11- All items |  |  |  |  | 70%65% |
| 4th  | Fiscal year4th evaluation( ) | **Academic fields** Group 1Group 2Group 3Group 4 |  |  |  |  |  |
| Grade: Total |  |  |  |  |  |
| Work Performance and Individual Qualification- Item 8-11- All items |  |  |  |  | 70%65% |
| 5th  | Fiscal year4th evaluation( ) | **Academic fields** Group 1Group 2Group 3Group 4 |  |  |  |  |  |
|  |  | Grade: Total |  |  |  |  |  |
|  |  | Work Performance and Individual Qualification- Item 8-11- All items |  |  |  |  | 70%65% |
| 6th  | Fiscal year4th evaluation( ) | **Academic fields** Group 1Group 2Group 3Group 4 |  |  |  |  |  |
|  |  | Grade: Total |  |  |  |  |  |
|  |  | Work Performance and Individual Qualification- Item 8-11- All items |  |  |  |  | 70%65% |

**3. Outstanding work is as follows:**

**4. Suggestion of agreement renewal of**

 A. Comment and Suggestion of Evaluators

 ⭘ Renew the agreement for a period of 3 years

 ⭘ Renew the agreement for indefinite duration

 ⭘ Others, please specify

 ⭘ Do not renew the agreement

1. Signature...................................................Chairman of

Committee

(.................................................)

2. Signature...................................................Committee

(.................................................)

3. Signature...................................................Committee

(.................................................)

4. Signature...................................................Committee

(.................................................)

5. Signature...................................................Committee

(.................................................)

**5. Additional Comment and Suggestion**

|  |  |  |
| --- | --- | --- |
| B. Comments and Suggestions of the Superior of the Higher Rank  |  | C. Comments and Suggestions of Authorized Person |
|          |  | ⭘ Agree with ⭘ A. ⭘ B. ⭘ A. and B.⭘ (Please specify)    |

|  |  |
| --- | --- |
| Signature  ( )Position: Date:  | Signature  ( )Position: Date:  |